



Future U Data Collection

Future U is a programme funded by a government body called the Office for Students (OfS), which is the statutory regulator for universities that amongst other functions, promotes widening participation in higher education (HE)

The project is run through a partnership between many different universities and colleges, collectively called Future U. It aims to give young people information and guidance about different education opportunities to help them make decisions about their future. As part of this project, we work with school and college students who live in areas where not as many young people go on to university as you would expect. We call these areas our target wards. The purpose of the project is to increase the number of young people continuing to university or higher apprenticeships from target wards. For more details, please visit the Future U website: www.lancashirefutureu.org.uk

The Future U team is working with your child's school because some of the students attending the school live in target wards. We are working with young people across the whole school, whether they live in a target ward or not. We need to collect data about the students we are working with so we can let the OfS know how many students from target wards have taken part in our activities, which are designed to promote wider participation in HE. It also helps us track the long-term outcomes of the project, (e.g. do more young people go to university from target wards?). By evaluating the project in this way, it helps us assess whether the government funding is being spent in the best way. These are the purposes for which your child's personal data will be used

We are collecting data and storing it on a database called HEAT. Our legal basis for processing the data is that it is in the public interest to evaluate whether Future U funding is helping to widen participation in education

Below is a description of the database and how we store and share data

Information	Details
University enrolment	If your child goes on to study at university, we will be told which university they have gone to and in what year. This data is provided by the Higher Education Statistics Agency (HESA) to HEAT. HEAT make this data available to Future U
Attainment	We receive anonymised information about your child's Key Stage 4 (GCSE) and KS5 (A-level, BTEC etc.) results. This information is provided to us as a report and we cannot see their name, only the activities they've done. This data is provided by the Department for Education to HEAT who then provide us with the anonymised report
University applications	In the future we may analyse applications to higher education from those children on the database but this information will be anonymised. This data is provided by the Universities and Colleges Admissions Service (UCAS) to HEAT. HEAT makes this data available to Future U
Interactions with other universities using HEAT	If your child takes part in an event or activity with a university that also uses the HEAT database and the university has recorded your information, we are able to see that they have taken part in an activity at that university. We cannot see what the activity is or when it took place
Future careers	If your child goes to university and takes part in a survey called the Destination of Leavers from Higher Education (DHLE) when they leave, we will receive information about what their first job after university is. The DHLE provides this data to HEAT who make the data available to Future U



How does recording this data benefit your child and other young people?

HEAT allows us to see whether individual activities or events influence young people's attainment, education pathways and career choices. Using this evidence means we can make sure we focus funding on activities that are the most effective and benefit young people the most

What data is collected?

We will collect the following personal data:

- Name
- Gender
- Date of Birth
- Email address (if available)
- Postcode
- Ethnicity
- Whether anyone in your family has gone to university

Will your child's details be shared with third parties?

Not for marketing purposes but it will be shared with the following organisations for the evaluation and monitoring processes: The University of Kent (who run the database HEAT, for further information please see www.heat.ac.uk), the Office for Students (OfS), the Department for Education (DfE) and HESA for national evaluation and to produce the reports detailed in the table above. UCLan is the lead organisation in Future U. As such, UCLan and the University of Kent (HEAT) will act as joint data controllers. We will share the data with other Future U members, details of which can be found here: www.lancashirefutureu.org.uk/about. We will collect the data either through data collection forms filled out by your child or through information the school has provided us with

How long will this data be kept?

The information will be kept on record until your child is 25 years old. At this point the information will either be fully anonymised or be deleted

What is the legal basis for storing this data?

Our legal basis for collecting and storing information on HEAT is that it is in the public interest for us to evaluate whether Future U funding is helping meet the projects aims of widening participation in higher education. Your child is under no obligation to participate in the project and if your child does participate, your child's personal data will be processed as outlined in this statement. If at any stage your child wishes to object to the use of his/her personal data please let us know using the methods detailed on the next page. The legal basis for collecting information on your child's ethnicity is the substantial public interest in identifying, keeping under review and promoting equality of opportunity

What do I do if I decide I don't want my child's details to be stored in the database?

If at any point your child wishes to object to his/her personal data being stored on HEAT, he/she or you on your child's behalf can contact UCLan using the following methods:

- Email the Future U team directly on: futureuteam@uclan.ac.uk
- Visit the following link on the Future U website and use the opt out form: lancashirefutureu.org.uk/opt-out-form
- Call the Future U team on: 01772 89 44 33

If an individual university has recorded your child's details on HEAT, you will need to contact them directly. You will have been told by that university separately if they have recorded their information

Your child's data-protection rights

Your child has the following rights in relation to his/her personal data processed by us:

- to gain access to his/her personal data;
- to rectify inaccuracies and where appropriate, the right to have incomplete data completed;
- to object to our use of his/her personal data;
- to have his/her personal data erased in limited circumstances (it will not apply where the personal data is needed for the purposes of an overriding public-interest);
- where any use is based on your child's consent, the right to withdraw that consent at any time;
- to restrict the use of his/her personal data. This is a limited right which will apply in specific circumstances and for a limited period;
- to complain to the Information Commissioner's Office (ICO) about the way in which we process his/her personal data. Your child can make a complaint on the ICO's website at: ico.org.uk
- and to exercise his/her rights by contacting FutureUTeam@uclan.ac.uk

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National Collaborative Outreach Programme

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