

Dear Parents/Carers,

Early this morning the government posted their guidance as to who falls in to the key worker category in relation to the supervision within school that we can offer to enable crucial services to continue. The guidance states that if a child can stay at home to minimise the risk of the virus spreading they should do so, please consider this if there is other responsible adults available (but not in 'at risk' groups such as elderly grandparent or friends/ family members with underlying conditions).

This information about the key worker groups can be found here:

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

To enable your child to access the supervision that we are putting in place, and to give us an idea of what numbers will look like so we can staff accordingly, could you please ensure that you email schoolclosure@olcc.lancs.sch.uk with the following details ASAP, by 9pm this evening (20/03/2020) if you wish your child to attend school from Monday 23rd March (or a later date if your family are currently self isolating) and consider yourself to be a key worker:

- Your child's or children's name(s)
- Your name
- Your job title
- The company or service that you work for
- Date supervision is required from

We of course understand that people are working long shifts at the moment so if you cannot get your request in until after 9pm this evening then that is of course fine, we just ask you let us know as soon as you can.

Thank you for your continued support and especially to those in these key groups who are working so hard to keep us all well and safe.