



9th July 2021

Dear Student/Parent/Carer

Re: Results Days 2021 and Appeals Information

As we approach the end of another very unusual and challenging year I would like to give you some important information about results days and the appeals process.

Results Day A-level/Btec & AS: Tuesday 10th August at 9am for A-level & 11am for AS in the 6th Form

Results Day for GCSE/Btec: Thursday 12th August at 9am in the hall

In previous communication we have sent you the 'Ofqual Student guide to awarding in Summer 2021' [21-6780 Student guide to awarding in summer 2021 - accessible \(1\).pdf](#) which details the arrangements in place for awarding all grades this year together with details about the appeals process if you are unhappy with the grade you are awarded. I would also encourage you to read our 'Centre Policy for determining teacher assessed grades in Summer 2021' which you can find in the 'Student Achievement' section on our website.

All students who are receiving a TAG/QTAGs this year will have been told by their subject teachers which pieces of work are counting towards the evidence for their grades. They will also have been told how they have performed in individual pieces so they should already know how well they have been doing when all of this evidence is taken as a whole – even though their teachers will not have not shared an overall qualification grade with them. Should you wish to verify which pieces of work have been used for evidence or require any information about how well they have done on each piece, please contact the relevant subject teacher by Friday 16th July and they will be able to get that information to you by the end of term.

Please be assured that we have taken individual circumstances into account and made necessary adjustments if students have through no fault of their own been unable to complete all the necessary evidence. We have also considered carefully access arrangements, reasonable adjustments or any special circumstances and taken these into account when arriving at a holistic grade that ensures no student will have been disadvantaged if appropriate support had not been available on any portfolio pieces. Should you wish to verify this or require any information about your individual circumstances, please contact the relevant subject teacher by Friday 16th July and they will discuss the situation with you.

On results day and throughout that week the school will open to support any student who feels they wish to appeal their grade. There are 2 stages to the appeals process:

Stage 1 is a centre review which students may request on the grounds that we have: failed to follow our procedures properly or consistently as set out in our Centre Policy in arriving at the result **or** have made an administrative error in relation to the result. Please consider that even in a centre review the grade may stay the same, be lowered or raised.

Stage 2 is an appeal to the awarding organisation and can only happen once the outcome of a stage 1 appeal has been found. This may be requested by a student who considers that there has been a procedural error, an administrative error or that their grade reflects an unreasonable exercise of academic judgement. As in stage 1, the grade may stay the same, be lowered or raised.

Please see the link [JCQ Appeals-Guidance Summer-2021 Appendix-B.pdf](#) for further details of the process, timescales as well as the form we will be using for any students wishing to appeal their grade. Priority appeals are only for students applying to higher education who did not attain their firm choice and wish to appeal an A-level or other Level 3 Qualification. Should this apply to you we would encourage you to speak to us as soon as possible following the issue of results so we can fully discuss the situation and where appropriate start the process as soon as possible. If it is not possible to speak to someone as the school is closed please email exams@olcc.lancs.sch.uk and we will be in contact with you in due course.

In addition to the appeals process, students who are unhappy with their TAG have the opportunity to take the full exam in its normal format with no adaptations made in the Autumn term.

Please get in touch with us if you have any questions or concerns after reading this guidance.

We wish all our students and their families awaiting exam results a relaxing Summer and look forward to seeing our young people again on results day.

Best wishes

Mr Coyle

Deputy Headteacher