

Monday 16<sup>th</sup> March 2020

Dear Parent / Guardian,

I would like to inform you that the second and final Year 11 Parent's evening will be taking place on Thursday 26<sup>th</sup> March 2020. This will be an excellent opportunity for you to speak to your son / daughter's teachers as they approach the final few weeks of their GCSE course so I would strongly urge you to attend.

We will be available from **4pm – 6.30pm**. **Each student has an appointment sheet in their planners and it is important that they make appointments with each of their subject teachers.** Please make every effort to speak to all of your child's subject teachers so that you can gain a clear picture of your son / daughter's progress so far.

Please indicate on the slip below whether or not you are able to attend and return to your child's form tutor by Friday 20<sup>th</sup> March.

Yours Sincerely,

Mrs K Knowles  
Progress Leader Year 11

---

PLEASE COMPLETE THIS REPLY SLIP AND RETURN TO SCHOOL

Name of Student \_\_\_\_\_ Form \_\_\_\_\_

I/We will/will not be able to attend the Year 11 parents evening on Thursday 26<sup>th</sup> March 2020.

Signature of parent \_\_\_\_\_