


Our Lady's Catholic College

Covid-19 Addendum to School Safeguarding Policy



KEY AREA	CONTENT
Reporting safeguarding concerns	<ul style="list-style-type: none">• OLCC use CPOMS online platform for recording safeguarding concerns, which automatically informs all key workers within school of the concern. Staff have been sent the online link to our school specific portal, so all concerns can be remotely logged.• Staff have read and understood this document and replied back as such.• Staff are aware that it is their responsibility, when reporting a concern, to check this concern has been acted upon.
Maintaining links with safeguarding partners	<ul style="list-style-type: none">• The school will check briefings from the DfE, Lancashire County Council and local Safeguarding Advisers in LCC and MASH
Referrals to CSC and LADO	<ul style="list-style-type: none">• LADO Services are operating during the pandemic, using Skype as necessary and so any concerns about harm to children are subject to consultation with LADO as in normal operating.• CSC can be contacted on 0300 123 6720 (no hot-line services) and cypreferrals@lancashire.gov.uk• The Schools Safeguarding Advice Line and MASH Education Officers are still available and will be used for advice about threshold and wider safeguarding concerns.
Designated Safeguarding Lead	<ul style="list-style-type: none">• The DSL/ deputy DSL/ PSO (DSL trained) direct emails have been sent to all parents and children, in order to seek advice and guidance.• If no DSL is available to school – staff can seek further guidance from the County Safeguarding advice line 01772 531196• We will ensure that if children from another school are being cared for on our site or vice versa then links will be in place between the respective DSL functions to share information.• We will ensure arrangements to ensure that all staff, including volunteers and any adults who are not familiar with the setting know who to speak to if they have concerns about a child.• All adults on the school site understand the schools commitment to acting immediately in response to any safeguarding concerns
Supporting	<ul style="list-style-type: none">• Arrangements are in place to maintain the schools contribution to multi agency safeguarding and support for looked after children (CLA), Children In Need and

<p>Vulnerable Children (allocated to a social worker)</p>	<p>children subject to Child Protection plans. The relevant PSO will attend the meeting virtually, ensuring reports are given where necessary.</p> <ul style="list-style-type: none"> ● School have identified by name which children are vulnerable (CLA/ CP/ CiN/ WPEH / ANY OTHER PUPILS WE KNOW ARE VULNERABLE) including contact details, within a spreadsheet on one drive. Which is accessible to the HT, DSLs and relevant pastoral staff. This is updated when any contact is made. ● Contact will be as following: <ul style="list-style-type: none"> ➤ All children are receiving a weekly email from PSO . ➤ All parents are receiving a weekly text from PSO. ➤ Vulnerable children (CLA/ CP/ CiN/ WPEH / ANY OTHER PUPILS WE KNOW ARE VULNERABLE) are receiving a weekly personal email . For our most vulnerable pupils, their mobile number has been sought, so a phone call / message can take place directly. If contact can't be made SW is informed via email . This is done by the PSO. ➤ Parents/ carers of vulnerable children (CLA/ CP/ CiN/ WPEH / ANY OTHER PUPILS WE KNOW ARE VULNERABLE) must have a weekly conversation . ➤ For our most extreme- if they are not attending a provision, a daily conversation happens with home , this is related in an email to social worker, social worker is requested to make contact , the update received recorded on CPOMS . ➤ Parents/ carers of pupils on our SEN register receive a phone call weekly from HLTA/TA giving specific advice and guidance. ● School have requested parents check contact details on parent portal, via text and facebook. ● All communication is logged first on the one drive spreadsheet, then in detail on CPOMS. All relevant pastoral staff and SLT are key holders within this system and can access remotely.
<p>Supporting potentially Vulnerable Children (not allocated to a social worker)</p>	<ul style="list-style-type: none"> ● The PSO have identified on the one drive document those pupils who are involved with the CAF/ TAF process or involved with WPEH. Liaison takes place with the family worker on a weekly basis. ● The school rings parents involved in the TAF/ CAF/ WPEH weekly and contacts the pupil via personal email. Where extra support is requested/ a need identified the PSO will speak to the DSL and discuss the options available using the 'risk assessment guidance'. ● All disadvantaged pupils were contacted by school before the school closure and this occurs twice weekly to ensure pupils know there is a point of contact should they become concerned. ● Parents are notified of all relevant updates for vulnerable groups within school e.g. SEN guidance, WPEH area resources, Local Offer support at this time. <div style="text-align: center;">  <p>Appendix 1 to Risk Assessment Guidance</p> </div>
<p>Peer on peer abuse</p>	<ul style="list-style-type: none"> ● The current school safeguarding policy addresses this issue and gives direction should issues arrive. Any issue with unknown pupils at the joint provision with Ripley St Thomas High School , will be discussed with their DSL(Mrs Casson) or if at St Joseph's their DSL (Mrs Lee).

Online Safeguarding	<ul style="list-style-type: none"> • Pupils and parents have been sent guidance on ‘keeping safe online’ by the ‘online safeguarding lead’. This supports our extensive programme already running in school, with specific work aimed at our vulnerable groups. • All pupils know if they are concerned they must contact their relevant PSO in the first case.
Children with specific health needs	<ul style="list-style-type: none"> • Within the schools information management system all up to date medical information is kept. Parents have been made aware that they need to check the ‘parent portal’ to update information directly where necessary. • Parents have been made how to access the school nursing service. • Should a concern be flagged by parents/ pupils the school nurse (Natasha Ashbridge) will be contacted to liaise with all medical services.
Safer Recruitment & use of Volunteers	<ul style="list-style-type: none"> • The current school safeguarding policy addresses these issues. Senior Staff within school involved in recruitment are all ‘safer recruitment’ trained through LCC.
Operation Encompass	<ul style="list-style-type: none"> • OLCC receives Operation Encompass notifications in respect of children attending OLCC. • As notifications arrive, parents will be contacted and children spoken to directly. If necessary seeking further information from the police and advice from MASH / Schools Safeguarding Officer.

Named person responsible for ensuring staff are aware of the above.

DSL NAME: Joanne Loxam

DATE: 1st April 2020

Named governor aware of the school/colleges interim arrangements

GOVERNOR NAME: Mr Steve Thornton

DATE: 1st April 2020