

08th January 2019

Dear Parent / Carer,

Re: Year 7 Parents Evening Thursday 17th January 2019

As we start the second term for year 7 at Our Lady's I would like to take the opportunity to thank parents and carers for their support so far this year.

On Thursday 17th January we invite you to our Parents Evening from 4 until 7pm to discuss in more detail the progress they are making at Our Lady's. To help your child reach their full potential we are asking that you attend the Parents Evening to meet with their Form Tutor and teaching staff in order to discuss your child's achievements. I will also be available on the evening if there are other issues you would like to discuss.

Students will make appointments with staff that teach them in their planners. If an appointment has not been made please queue with that member of staff to see them.

If you have any questions about the monitoring, Parents Evening, or wish to discuss any of your child's achievements in school please contact me directly. We look forward to seeing you at parents evening.

Yours sincerely



Miss V Brogan
Year 7 Progress Leader

Please complete and return to Form Tutor by Monday 14th January 2019

Name of Student _____ Form _____

I/We will/will not be able to attend the Year 7 Parents Evening on **Thursday 17th January 2019**

Parental signature _____